

Graduation Application

PRINT NAME AS IT SHOULD APPEAR ON DEGREE:

Name _____ Colleague ID# _____

ADDRESS THAT DEGREE SHOULD BE MAILED TO:

Street Address _____

City _____ State _____ Zip _____

Home Phone _____

Applying for:

Major - _____ Degree Diploma Certificate

Major - _____ Degree Diploma Certificate

Major - _____ Degree Diploma Certificate

Total number of degrees: _____

Expected completion term (check one): Fall Spring Summer Year _____

GRADUATION FEES: \$25.00 – This includes the cost of one (1) degree, one (1) degree cover, and the cost of the cap and gown. There is a \$6.00 charge for each additional degree ordered.

OFFICIAL COPIES OF HIGH SCHOOL, COLLEGE TRANSCRIPTS, GED OR ADULT HIGH SCHOOL DIPLOMA MUST BE ON FILE TO BE FULLY APPROVED.

Student Signature _____ Date _____

NOTE

When you have completed this form, please turn it in to Student Records Office to complete your graduation application.

NOTIFICATION OF GRADUATION STATUS BELOW:

FOR OFFICE USE ONLY

GRADUATION STATUS

- Pre-approved pending successful completion of currently enrolled courses
- Fully Approved
- Disapproved (See attached for reasons) Must re-apply for graduation